



Please Return to WRCU Attention:

1499 Garrett St – P.O. Box 35
Enumclaw, WA 98022
Questions? (360) 825-4833

Change of Address Form

Account #	First Name	Middle Name	Last Name
#			
#			

New Physical Address (Required)	New Mailing Address (If different than physical address)
Street Address	Street Address / PO Box
City / State / Zip	City / State / Zip

Contact Info (Required)			
Home Ph#	Work Ph#	Cell Ph#	email address

- **Required: Copy of current valid Driver's License** (or valid government issued ID) **must be returned with this form**
- **If ID does not reflect new address; acceptable proof of address must also be provided** (ie; utility bill, lease agreement, mtge. docs)
- **Copy of ID & Proof of Address Required for Primary Account Holder in order to change address on account & mail statements**

Date	Member Signature

WRCU Use Only
(Check & Initial each completed task)

Date WRCU Received Form	Required Copy of Driver's License	Proof of address (ID doesn't match)	Missing Doc's - Set Flags	Received Proof of Address	Flags Removed	Compare Signature with Signature Card	Address updated in system	Alt contact info updated in system	Visa - YES? Printed Card Screen to Visa Dept	IRA - YES? Printed balance screen to IRA Dept
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Bad Address <input type="checkbox"/> Account Entry Restricted Flag	<input type="checkbox"/>	<input type="checkbox"/> Bad Address <input type="checkbox"/> Account Entry Restricted Flag	<input type="checkbox"/>	<input type="checkbox"/> Primary <input type="checkbox"/> Joint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initials	Initials	Initials	Initials	Initials	Initials	Initials	Initials	Initials	Initials	Initials

Attach Proof of Address
(IF current ID does NOT match)
Acceptable Proof of Address

- 1) Utility Bill (Power, Gas, Home Phone, Cable)
- 2) Rental/Lease Agreement
- 3) Mortgage Loan Closing Documents
- 4) Property Tax Bill or Statement
- 5) Home Owners Insurance Policy

Attach Copy of ID here
(Required)

Attach Copy of ID here
(Required)